



MINUTES OF THE BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Violet Varona-Lukens, Executive Officer  
Clerk of the Board of Supervisors  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

County Counsel  
Director of Planning  
Regional Planning Commission

At its meeting held June 24, 2003, the Board took the following action:

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At the time and place regularly set, notice having been duly given, the following item was called up:

Hearing on proposed amendment to Title 22 - Planning and Zoning, to establish areas, development standards and case processing procedures for second units on lots with an existing single-family residence (All Districts); also determination of exemption from provisions of the California Environmental Quality Act, as further described in the attached letter from the Director of Planning.

Ron Hoffman, representing the Department of Regional Planning was duly sworn and testified. Opportunity was given for interested persons to address the Board. Gina Fernandez, Suzanne Fernandez, Jaime Sher, Sue Coad, and Terry Valente addressed the Board. Written correspondence was presented.

Supervisor Burke made the following statement:

"The proposed Second Unit Ordinance that we have before us today contains many of the features I would like to see in a final ordinance. The ordinance exhibits concern for the protection of natural resources, protection against natural hazards, and the adequacy of existing infrastructure to accommodate second units. The ordinance also contains numerous development standards that would help to protect the character of unincorporated neighborhoods while accommodating this additional badly needed source of moderately priced rental housing.

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## 2. (Continued)

“However, it appears to me after studying the proposed ordinance and hearing today’s testimony that some aspects of the ordinance may not accomplish all that is possible to protect the character of existing neighborhoods—that there are some additional things we can do with second units in this respect.”

After discussion, on motion of Supervisor Burke, seconded by Supervisor Knabe, unanimously carried, the Board took the following actions:

1. Continued the hearing for two months to August 26, 2003 at 9:30 a.m to allow for the discussion/development of an ordinance which would address the following issues raised during the public hearing:
  - a. What should the minimum lot size be before a second unit can be built?
  - b. Should the second unit be allowed to be two stories?
  - c. How many bedrooms should the second unit be allowed to have?
  - d. What upgrades should be done in order to accommodate the increased density of use on the existing R-1 infrastructure for the second unit?
  - e. What is being done to accommodate both rural and urban communities’ characteristics?
  - f. Should second units be approved by a Variance, CUP, or only a Director’s Review; and
2. Instructed County Counsel and the Director of Planning to research additional ways to protect the existing neighborhood character from the potential impacts of second units, and to report back to the Board on August 26, 2003.

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### Attachments

Copies distributed:  
Each Supervisor  
Chief Administrative Officer  
Director of Public Works